



ROOM & A - V SETUP

- Wireless lavalier microphone with a hand-held wireless microphone as a back-up
- Room air conditioned 1 hour prior to presentation
- Bottled Water
- Riser with walking room
- Please remove dais or podium from the stage before Steve is introduced
- If a meal is being served, please introduce Steve after all food service is finished and the wait staff is out of the room.